

CONSTITUTION OF NORTH COUNTY CONFERENCE

ARTICLE I NAME

The name of this organization shall be the North County Conference of San Diego County.

ARTICLE II PURPOSE

The purpose of this organization shall be to promote academic, cultural and athletic events among member schools.

ARTICLE III MEMBERSHIP

A. MEMBERSHIP:

Voting memberships shall be those schools that comprise the North County Conference.

The North County Conference shall be comprised of member schools and leagues and/or divisions as determined by the Conference. The criteria for Conference membership is:

1. Schools from current school districts within the NCC are given priority consideration.
2. New Conference schools should be able to offer 17 sports of competition from the following C.I.F. approved sports:

Football	Boys Basketball	Boys/Girls Track
Boys/Girls Cross Country	Girls Basketball	Boys/Girls Swimming
Boys Water Polo	Boys Soccer	Baseball
Girls Tennis	Girls Soccer	Softball
Girls Volleyball	Wrestling	Boys Tennis
Girls Golf	Girls Water Polo	Boys Volleyball
Field Hockey	Boys Golf	Boys/Girls Lacrosse

3. Sports should be Varsity and Junior Varsity.
4. The schools need to have gender equity.
5. Schools should have an average student body enrollment of 350 students per grade level.
6. Schools should have the ability to host home contests.

B. RULES AND CRITERIA FOR LEAGUE ALIGNMENT:

1. STANDING COMMITTEE ON LEAGUE ALIGNMENT

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a. Origin:

- (1) At its regular meeting of June 24, 1991, the North County Conference created a standing Committee on League Alignment hereafter referred to as "The Committee."

b. Purpose:

- (1) To develop and recommend rules and criteria for league alignment in the North County Conference.
- (2) To make recommendations for placing schools into leagues comprising the North County Conference.

c. Membership and Terms:

- (1) The Committee is to be composed of principals, one from each league, athletic directors, one from each league, and the senior principal of the Conference, who will serve as chairperson.
- (2) Each member school can have no more than one representative on The Committee.
- (3) Members are Nominated by their current league and all nominees are approved by a majority Vote of member schools.
- (4) Terms of service on The Committee shall be two school years.

d. Meetings

- (1) The Committee will meet as necessary each year to carry out its function at a time, place, and date to be determined by the Chair. The Committee on League Alignment will report at each regularly scheduled meeting in the Committee Reports section of the agenda with the purpose of disseminating information regarding The Committee's continuing study of the League Alignment issue.

e. Process:

- (1) Any North County Conference school may submit a proposal for League Alignment to The Committee.
- (2) All proposals will be reviewed by The Committee for adherence to the North County Conference Rules and Criteria for League Alignment.
- (3) All proposals meeting the NCC rules and criteria will be voted upon by The Committee.
- (4) The proposal receiving a simple majority of favorable votes will be recommended to the North County Conference.
- (5) The Committee will make a progress report to the April North County Conference meeting concerning League Alignment.

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- (6) The Committee will provide a first reading of the proposal for League Alignment to the September North County Conference meeting.
- (7) The vote to approve the proposal for League Alignment will occur during the October Principals meeting.
- (8) Additional approval of the League Alignment proposal must be obtained from the C.I.F. Coordinating Council and the C.I.F. Board of Managers prior to implementation.

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2. CRITERIA FOR LEAGUE ALIGNMENT

- a. Any high school approved for membership by the North County Conference will be recommended for league placement by The Committee.
- b. Criteria for League Alignment will include, but not limited to, enrollment, geography, and competitive equity.

3. Voting:

- a. Each member school represented in the League Alignment proposal shall have one vote.
- b. Votes shall be cast by the Principal or Principal's designee.
- c. Approval of the League Alignment proposal requires a simple majority for approval.

C. DUES:

Dues shall be determined at all September meetings.

1. Non-NCC schools will be assessed a fee of \$250.00 Per Team/Per Sport to assist in costs for Conference Administration.

D. APPLICATION FOR MEMBERSHIP:

Schools requesting membership in the North County Conference are required to meet the standards for membership articulated in Article III, part A, of the North County Conference Constitution.

ARTICLE IV OFFICERS

A. PRESIDENT:

President duties shall be to preside at all meetings, to call special meetings, and/or to coordinate the reconciliation of league disputes.

B. VICE-PRESIDENT:

Vice-President shall assume all duties of the President in his/her absence. The Vice-President shall be responsible for coordinating:

1. The annual June Conference meeting.
2. The annual review of the North County Conference Constitution.

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C. SECRETARY:

Secretary shall take and distribute minutes of all meetings. The Secretary is authorized to purchase such materials as are necessary to adequately keep permanent records of minutes and other Conference transactions.

D. TREASURER:

Treasurer shall keep records of all receipts and disbursements of funds and to submit an annual summary report at the end of year meeting. The Treasurer is authorized to purchase such materials as are necessary to adequately keep permanent financial records. The Treasurer shall prepare the budget for the following year. North County Conference Treasurer records will be maintained for five years.

E. CONFERENCE REPRESENTATIVES:

One Principal and one Athletic Director from each league shall be the Conference Representatives to the CIFSD Coordinating Council. Any exception must be approved by the league. Two of the four officers, along with two Athletic Directors, shall be at the Conference Meetings.

F. SELECTION OF OFFICERS:

Officers will ascend from Treasurer through the Presidency. The Treasurer shall be selected from an alphabetical listing of Conference schools.

SUCCESSION OF OFFICERS AND SCHOOL RESPONSIBILITIES *		
Revised: April 21, 2014		
Canyon Crest Academy	Treasurer	2017 - 2018
Carlsbad		2018 - 2019
Del Norte		2019 - 2020
El Camino		2020 - 2021
Escondido		2021 - 2022
Fallbrook		2022 - 2023
La Costa Canyon		2023 - 2024
Mission Hills		2024 - 2025
Mission Vista		2025- 2026
Mt. Carmel		2026 - 2027
Oceanside		2027 - 2028

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Orange Glen		2028- 2029
Poway		2029 - 2030
Ramona		2030 - 2031
Rancho Bernardo		2031- 2032
Rancho Buena Vista		2032- 2033
Sage Creek		2033- 2034
San Dieguito Academy		2034 – 2035
San Marcos		2035 - 2036
San Pasqual		2036 - 2037
Torrey Pines	President	2014 - 2015
Valley Center	Vice President	2015 - 2016
Vista		2037 - 2038
Westview	Secretary	2016 - 2017

* New schools will be added to the rotation.

ARTICLE V

CONFERENCE COORDINATOR and CONFERENCE COMMISSIONER

- A. **The CONFERENCE COORDINATOR** shall be selected by a majority vote of the Conference at the end of the year meeting, at which time the annual remuneration will be determined.
1. Period of Assignment is generally from August 1 to June 30 (school year). Specified time assignments are clarified in this document.
 2. Stipend is \$225 per school per year, in two payments, one half on December 1 and the other half on June 1. Business phone and travel expenses are included in the stipend.
 3. General Duties: Serve as non-voting Operations Officer for Men’s and Women’s Interscholastic Athletic programs.
 4. Specific Duties:
 - a. Maintain active Operations File.
 - b. Attend all called General Conference meetings as scheduled by Conference President. Attend specific CIFSDS meetings called (scheduling, etc.).
 - c. Call and preside at meetings of Athletic Directors prior to Conference meetings.

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- d. Prepare and submit sets of proposed League (or Conference) schedules. Finalize as approved. Schedules to be drawn in accordance with current policies. Cost of preparation paid by Conference Treasurer.
 - e. Serve as adviser in assisting Conference Officials and member schools in complying with CIFSDS Playoff responsibilities.
- B. **The CONFERENCE COMMISSIONER** shall be selected by a majority vote of the Conference at the end of the year meeting, at which time, the annual remuneration will be determined.
- 1. Period of Assignment is generally from August 1 to June 30 (school year). Specified time assignments are clarified in this document.
 - 2. Stipend is \$7,000 per year. Business phone and travel expenses are included in the stipend.
 - 3. General duties: Serve as non-voting officer to assist in the regular operation of the Conference in collaboration with the Conference President and the Conference Coordinator.
 - 4. Specific duties:
 - a. Prepare agendas for meetings.
 - b. Prepare and distribute minutes of all meetings.
 - c. Maintain financial records.
 - d. Interpret Section, Conference and League By-Laws.
 - e. Keep the Constitution and By-Laws updated and furnish member schools with additions and/or corrections.
 - f. See that all protests within the Conference are properly investigated and ruled upon.
 - g. Prepare reports as required.
 - h. Perform other duties as requested by the President. (Adopted 9/17/03)
- C. In the event that the Conference Coordinator or Conference Commissioner cannot complete his/her duties, the Conference President shall make an interim appointment.

ARTICLE VI MEETINGS AND QUORUM

Conference business shall be transacted only at one of the following meetings:

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A. **Regular Meetings:** (Dates set at the end of the year meeting.)

- September
- December/January
- February/March
- April/May (if needed)
- May/June

B. **Special Meetings:**

Shall be called by the President when half or more of the members request or when, in his/her judgment, circumstances require that a meeting be held.

C. **Conference Calls:**

The President may arrange for conference calls composed of all member schools for the purpose of transacting official Conference business.

D. **Quorum:**

A quorum shall consist of more than half the number of members.

ARTICLE VII SCHEDULING

The North County Conference shall foster scheduling procedures wherein there will be a minimum of interference with regular daytime school program.

ARTICLE VIII ADMISSION CHARGES

Admission charges to contests shall be set by the Conference on an annual basis. All schools will abide by the Conference decision and charge an admission price for sports as designated.

ARTICLE IX CONFERENCE PASSES

The North County Conference authorizes a North County Conference Pass and Valley/Avocado/Palomar League Passes and authorizes the President to have such passes printed annually.

ARTICLE X AWARDS

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- A. The Conference authorizes purchase of medals for League/Conference individual sport meets. The Conference shall underwrite the operational costs of League/Conference meets.
- B. The Conference will recognize co-championships. The Conference recognizes championships on the varsity level only.
- C. Each member school shall adopt and adhere to the standards for awards as recommended by C.I.F. San Diego Section.

ARTICLE XI C.I.F. PLAY-OFFS

The North County Conference will adopt a policy approving League representation in C.I.F. play-offs.

ARTICLE XII AMENDMENTS

The Constitution may be amended at any time by a vote of two thirds of the membership, providing thirty (30) days have elapsed since the reading of the proposed amendment.

Revised: September 8, 2015